

Department of Educational Sciences
Division for Higher Education Development

Course description

Teaching Portfolio, 1 week

Details of approval

Ratified by the board of the Department of Educational Sciences (Uvet/AHU) 2021. The syllabus is valid from 2021-01-21.

Aim

The main aim of the course is to provide information about what a teaching portfolio is, and how it can be collated and structured, and to give participants an opportunity to, with peer support, write their own teaching portfolio. The purpose for writing a teaching portfolio can vary, whether it is for application to a position, for promotion, or for applying to a teaching award system.

Learning outcomes

In order to pass the course, the participant should have demonstrated the ability to:

- account for the general principles underpinning the assessment of pedagogical competence
- provide constructive feedback on teaching portfolios based on the above general principles.
- construct a reflective teaching portfolio that demonstrates his/her pedagogical practice and competence as well as future plans for development.

Course content

The content focuses on principles for documenting pedagogical merits, particularly writing and assessing a reflective teaching portfolio.

Course design

The course is comprised of a series of workshops where the focus is on the participants' gradual development of their teaching portfolio. Apart from scheduled hours provided in a workshop format, the course comprises individual work on a draft portfolio, as well as reading and providing feedback on other participants' portfolios.

Scope and assessment

The course equals one week of full-time work, i.e. 40 hours. In order to receive a course certificate, attendance and active participation in all parts of the course is required. In the event that a course participant does not complete a course within specified time limits, all course components must be submitted within three years of commencement in order for a course certificate to be issued.

Entry requirements

The course requires no previous formal pedagogical training but it is strongly recommended that the participant has taken one or more of the other courses on higher education teaching &

learning, as some familiarity with concepts and literature in this area will be an advantage in writing a teaching portfolio.

General information

Teaching Portfolio is an elective course open to teachers and staff with teaching assignments at Lund University. It is offered as a support for those who want to develop an account of their pedagogical competence and merits. Documenting and presenting pedagogical qualifications in the format of a teaching portfolio is a well-established method, in Sweden as well as internationally. The course is based on the framework for qualifications provided by The Association of Swedish Higher Education (SUHF). The course language is English, but portfolios can be written in either English or Swedish.